

Team Manager Roster Instructions:

Go to [register](#)

Register yourself by creating a profile on the website

- There are five (5) tabs of information; all of which are required fields!
- This includes the upload of a photo, or use of webcam to take and save a photo for upload
- This photo is required for creation of new player identification cards only
 1. The photo is not shown on the front of the website nor available to any other website user

You will only be able to register if you agree to the terms and conditions, in addition to the inclusion of all required fields (above)

A message will appear upon submission of an accepted (successful) registration

The screenshot shows a registration form with the following elements:

- Navigation: Home > Login/Register > Register
- Tabs: Profile, **Player Information**, Additional Information, Images, Terms and Conditions
- Form Fields:
 - New or Returning Player * (Dropdown menu: --- Please select an option ---)
 - Team You Will Be Registering For * (Dropdown menu: --- Please select an option ---)
 - Player or Team Manager * (Dropdown menu: --- Please select an option ---)
 - Date of Birth * (Calendar icon, X icon, Click on calendar)
 - Phone Number * (Text input: 604-123-4567)
 - Address * (Text input)
 - City * (Text input)
 - Postal/ZIP Code * (Text input: X0Y 1Y0)
- Buttons: PREV, NEXT

A red arrow points to the tabs, with the text "PROFILE TABS" written in red next to it.

You account will be activated right away and you'll be able to log in an manage your roster

Warning
Some required fields are not filled, please complete your profile

Profile Player Information Personal info Images **Legal**

BCSA Terms & Conditions * Yes I Agree

MSA Terms & Conditions * Yes I Agree

ACCEPT TERMS LEAGUE'S TERMS AND CONDITIONS

SUBMIT CANCEL

Add Player to Roster

You will be notified via email when a player applies to join your roster.

- Log in to the site
- If not already re-directed, go to: [Team Directory](#)
- Click on the your team on the left
- Most cases you will have admin access to one team only

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Home / Resources / Team Directory

My Control Panel

User Profile

- Create Profile

Team Moderator

- Africa United
- America FC

Season Admin

- Multicultural Soccer Association 2016 Tournament

MSA Control Panel Instructions

Team Managers

Click on your team from your **Team Moderator - Control Panel** on the left to this page. Once inside your team's control panel you can do the following:

- Edit your team's information
- Add or edit contact information
- Add a logo or team images
- manage your roster and accept or reject player applications to join your team

[Edit](#)

Team Directory

Premier

CLICK ON YOUR TEAM

- A list of players waiting to be approved will be on the top left corner
- Click on the link to accept or reject players

My Control Panel

User Profile

- Create Profile

Team Moderator

- Africa United
- America FC

Season Admin

- Multicultural Soccer Association 2016 Tournament

Team Directory

Edit Team

Multicultural Soccer Association

Waiting for approve:
[2016 Tournament \(1\)](#)

Team

>> Save Your Roster <<

Team | Team Players

Team Name ? Africa United

City ? Vancouver

Primary Contact Name Eric

Primary Contact 778.876.7606

PLAYERS WAITING TO JOIN TEAM'S ROSTER

- From the drop down, select to approve or reject player
- Save your roster after making any changes
- Player will be notified whether he was accepted or not

SAVE YOUR ROSTER AFTER MAKING CHANGES

Waiting for approve: [2016 Tournament \(1\)](#)

Team

>> Save Your Roster <<

*** PLAYERS PENDING FOR APPROVAL ***

Angelo Bravo No action

Save your roster after approving your players

USE DROP DOWN TO ACCEPT OR REJECT PENDING PLAYERS

Confirmed

Invite unregistered Players

Your saved roster will display all the players in your roster

Changes saved successfully

ROSTER CONFIRMATION LIST

Confirmed

✓ Angelo Bravo ✓

Invite unregistered Players